Parents/Guardians:

We will accept 2020-2021 Pre-Kindergarten applications beginning:

**June 1, 2020:** Three-School Program (Child must be 3 years old by August 31, 2020).

**January 1, 2020:** NC Pre-K (Child must be 4 years old by August 31, 2020).

**NO INCOMPLETE APPLICATIONS WILL BE ACCEPTED. IF YOU COMPLETED AN APPLICATION BY JULY 31, 2020 YOU WILL RECEIVE A STATUS LETTER BY AUGUST 10, 2020.**

You must bring the following items when returning your child’s application:

- Pre-K application, Income Verification Form, and Rights and Responsibilities must be completed and signed.
- Child’s Birth Certificate
- Paystubs (weekly-submit 2 consecutive pay stubs; bi-weekly-submit 2 consecutive pay stubs; monthly-submit at least 1 full month’s pay stub), employer statement or Tax Records
- Verification of any benefits received:
  - a. Public assistance TANF/Work First (printout)
  - b. Child Support/Alimony (printout for the last 12 months)
  - c. Social Security Income (printout or award letter)
  - d. Unemployment and/or Worker’s Compensation (printout or award letter)
  - e. Veteran’s Benefits (printout or award letter)
- Verification of guardianship (if applicable)
- **Three-School Program Applicants:** If enrolled in college or a high-school/GED program you must bring a copy of your current school schedule. **We can’t accept Tax Records**

*NC Pre-K and Three-School are not first come, first serve. Determination of child eligibility does not guarantee placement in the Pre-K Programs. Placement is determined by fund availability and other determining factors.*

*Please note that additional paperwork maybe required at the site’s orientation

Return completed applications to:

**Partnership for Children of Lenoir and Greene Counties**

1465 Hwy 258 North or 201 Dobbs Street
Kinston, NC 28504 or Snow Hill, NC 28580

For assistance in completing this application, or if you have any questions you may contact our office at (252) 939-1200.

Thank you,
Pre-Kindergarten Program Staff
2020-2021 Pre-Kindergarten Application

Child/Applicant's name: ____________________________________________ Date of Birth: ___/___/____

First Name    MI    Last Name

Gender: □ Male □ Female

Is this child Hispanic or Latino? (Mark only one)
□ No □ Yes: What origin?

What race/ethnicity do you consider this child to be? (Choose one or more. You must select one.)
□ White/European □ Native American Indian or Alaskan Native □ Asian (specify):
□ Black/African American □ Native Hawaiian or Other Pacific Islander:

Is child: □ A U.S. Citizen? □ Yes □ No □ Is child: □ A North Carolina Resident? □ Yes □ No □ County of residence: __________

Please indicate the family address situation: □ Permanent □ Homeless or Emergency Homeless Shelter □ Battered Women and Children Shelter □ Hotel/Motel □ Hospital for 30 days or under □ Lack permanent nighttime address

Residential Address:

Mailing Address:

(If different from Residential address)

Phone No.

(Primary): (________)    (Cellular): (________)

(Email address): ____________________________

Transportation Information:

□ Parent Provided  □ Transportation Needed (Transportation may not be available)

Does this child speak English? □ Yes □ Not Well or Not At All; Primary Language Spoken in Home:

Does this child have any chronic health condition(s) requiring a doctor’s care? □ No □ Yes: Please list

Does this child have a current Individualized Education Plan (IEP)?
□ No:  This child does not have an IEP □ Yes:  This child has an IEP (copy required)

Is child/applicant a Military Dependent? □ No □ Yes (verification required)

Is this child currently or has this child previously been enrolled in child care, daycare, Head Start, or other child development program?
□ No:  This child has never attended any type of child care, daycare, or pre-school program.
□ Yes:  Last/current facility attended: ________________________________ Dates of service: from ___/___/____ to ___/___/____

Does this child receive child care subsidy through DSS? □ Yes □ No □ Currently on Waiting List

Child lives with: □ Mother only □ Father only □ Both Parents □ Legal Guardian/Custodian (verification required) □ Other:

Mother/Stepmother/Guardian's Information:

□ Mother □ Step-parent □ Legal Guardian, relation to child

Name: ____________________________________________ Marital Status: □ Single □ Married □ Separated □ Divorced □ Widowed

Employed: Place of Employment: ____________________________ Work Phone: __________


Program enrolled in: □ GED/HS □ AAS □ BA/BS □ MA/MS □ ESL/ABE □ Job Training

Last Grade Completed (circle): 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17+

Father/Stepfather/Guardian's Information:

□ Father □ Step-parent □ Legal Guardian, relation to child

Name: ____________________________________________ Marital Status: □ Single □ Married □ Separated □ Divorced □ Widowed

Employed: Place of Employment: ____________________________ Work Phone: __________


Program enrolled in: □ GED/HS □ AAS □ BA/BS □ MA/MS □ ESL/ABE □ Job Training

Last Grade Completed (circle): 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17+

Parent/Guardian's Signature: ____________________________ Date Signed: __________________
2020-2021 Income Verification Form

Child/Applicant’s Name: ____________________________

Section I. Household Member Information (List all Family members living in the home):

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Relationship to Child</th>
<th>Date of Birth</th>
<th>Does this person receive any income listed in Section III?</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Yes [ ] No [ ]</td>
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<td>Yes [ ] No [ ]</td>
</tr>
</tbody>
</table>

Income Unit/Family Size: _________

Section II. Household Assets

Do you have assets that exceed (1) million dollars? [ ] Yes [ ] No

Section III. Household Income Received

(Complete the table below for all Family members living in the home. You must provide verification of income received.)

<table>
<thead>
<tr>
<th>Yes No</th>
<th>Type (Verification needed)</th>
<th>Name of Person Receiving (Mother, Father, Step-parent, Guardian, Child Sibling, Other)</th>
<th>How Often Received (Weekly, Biweekly, Monthly, Semi-Monthly)</th>
<th>Gross Amount</th>
<th>Annual Gross Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ ☐</td>
<td>Employment (a month’s worth of current paystubs, employer statement, or tax records)</td>
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<tr>
<td>☐ ☐</td>
<td>Self-Employment (Contact PFC for verification needed)</td>
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<tr>
<td>☐ ☐</td>
<td>Unemployment Compensation (printout for last 6 months)</td>
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<tr>
<td>☐ ☐</td>
<td>Social Security Benefits/Supplemental Security Income (printout)</td>
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<td>☐ ☐</td>
<td>Veterans Benefits (printout)</td>
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<td>☐ ☐</td>
<td>Public Assistance/Welfare (TANF/WFFA) (Printout)</td>
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<tr>
<td>☐ ☐</td>
<td>Child Support/Alimony (printout for the last 12 months)</td>
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<td>☐ ☐</td>
<td>Other: __________________________</td>
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<tr>
<td>☐ ☐</td>
<td>Legally obligated child support paid out (printout for the last 12 months)</td>
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</table>

I attest that our family has not received benefits or income during the last 12 months including but not limited to income earned over several months, regular employment through a temporary employment agency, child support, alimony payments, social security income and/or worker’s compensation.

Total Countable Income: $0.00

Parent/Guardian Acknowledgement: I hereby grant permission and authorize any employer Department of Social Services, or other funding sources to disclose needed information to determine eligibility for assistance. I understand the Partnership for Children of Lenoir and Greene Counties must verify all information concerning my eligibility and I give my permission for them to contact anyone having such records or information. I CERTIFY THAT I AM THE PARENT/GUARDIAN OF THE CHILD FOR WHOM THIS APPLICATION IS BEING MADE AND THAT ALL OF THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

Parent/Guardian’s Signature: ____________________________ Date: ____________
2020-2021 Rights and Responsibilities
(Parental Consent)

1. As a participant in the NC Pre-Kindergarten/Three-School Program in Lenoir or Greene County, herein after referred to as the Program, I consent for my child to receive screenings in the following areas: vision, hearing, dental, and/or development. If it is determined that my child needs further evaluation as a result of a screening, I will be contacted so that appropriate referrals for my child can be made.

2. I understand that a health assessment for my child is required to be on file at the Program’s classroom site within 30 days after my child enters the Program, must have been conducted within 12 months of Program entry, and include vision, hearing, and dental. I agree to provide the classroom site with the completed Health Assessment form. I understand that if the assessment is not on file at the Program site within 30 calendar days of Program entry that my child will lose their placement in the Program and the slot will be filled by another eligible child unless I have notified and receive approval from the Partnership for Children’s Program Director/Coordinator to retain my slot.

3. I understand that parental involvement is critical to the success of my child. While my child is participating in the Program I agree to be involved with my child to the extent possible and this may include but is not limited to: parent/teacher conferences, parent education, classroom visits, involvement in decision making for my child, and/or opportunities outside of the regular school day. Parent involvement may include visits made to my home by my child’s teacher before and during the program year to share information with me and my child and to observe my child while in his/her own home. I also understand that I must complete orientation with the classroom site that my child is assigned to attend.

4. I understand that I cannot be charged for any services delivered to my child within the Program’s day. This includes but is not limited to snacks, materials, and/or field trips. I understand that I am responsible for any charges associated with any care for my child received before and/or after the Program day or during teacher workdays, holidays, or the summer. I understand that the Program sites must provide breakfast and/or snacks and lunch meeting USDA requirements during the regular Program day. Fees may be charged to cover the full/partial costs of meals when children do not qualify for free/reduced priced lunch or if my child is being transported to/from the Program site.

5. I understand that participation in the Program is voluntary and that I may withdraw my child from the Program at any time during the Program year. I also understand that it is important for my child to attend on a regular basis. I agree that my child will attend at least the majority of the attendance days each month or my child may lose his/her slot in the Program unless I have notified and receive approval from the Partnership for Children’s Program Director/Coordinator to retain my slot due to extenuating circumstances. If my child is absent I will contact the Program site to let my child’s teacher know when my child will return. I also understand that my child must attend the majority of the Program day to be counted present and I must adhere to attendance/tardy policies that the Program site may impose.

6. I agree that any pictures taken of my child may be used in newspapers, displays, on bulletin boards or web sites, social media or in other types of educational publications.

7. I understand that if my child’s situation changes in any way (including changes of address, telephone number, or employment that I will notify the Program within 5 days of the change).

By signing this form I am certifying that I am the legal parent/guardian of the child listed on this form and that I understand and will abide by the rights and responsibilities listed above or may child may lose his/her slot in the Program.

__________________________  ________________
Signature  Date

What is your site preference?  ☐ I would like to be considered for any available site
(Preference is only a consideration. It does not guarantee you a slot at your preferred site and site locations are subject to change due to funding).

These are my choices:

1st choice:  2nd choice:  3rd choice:

Current Sites:
NC Pre-K Sites:  Banks Elementary, Contentnea-Savannah K-8, Deep Run Child Care, Greene County Pre-K Center, La Grange Elementary, Northeast Elementary, Pink Hill Elementary, or Southeast Elementary

Three-School Sites:  Deep Run Child Care Center, Greene County Pre-K Center, Southeast Elementary

*NC Pre-K and Three-School are not first come, first serve. Determination of child eligibility does not guarantee placement in the Pre-K Programs. Placement is determined by fund availability and other determining factors.

Revised 01/2020